

St. Andrew's School
Advisory Council Open Meeting
August 17, 2009
School Library – 7:15 p.m.

Members Present:

Charlie Klutz	Lane Simmons
Timm Elrod	Anne Mason
Mary Ann Cottrell	Luz Ravelo
Patrice Hall	Anna Burns
Kelly Hucklebridge	Ed Noll

Members Absent:

Mary Ann Cottrell, Father Tom

Recording Secretary:

Sister Mary Merdian

Visitors Present:

Janet Camarillo, Rose Hall, Beverly Watkins, Brenda Griffith, Sue Holdridge, Joe Fowler, Jenny Lamsens
Erik Leaseburg

ROUTINE BUSINESS:

Charlie called the meeting to order at 7:20 pm. and led the opening prayer. He welcomed all visitors.

UNFINISHED BUSINESS:

The new Kindergarten Building: Charlie Klutz reported that at the last minute we did receive the occupancy permit. He commended the FPI Incorporated for their work. The estimated cost had been \$737,293 and the final cost was about \$760,000 for the building itself. However, with the repairs on the grease trap, the faculty room, conference room, awning, etc the total cost rose to about \$850,000.

Charlie expressed appreciation for Mike Irwin's supervision, meetings and work with the builders.

NEW BUSINESS:

Committees:

Charlie announced that during the closed meeting the following committee liaison appointments had been made:

Communications – Luz Ravelo

Web Site – Timm Elrod

Curriculum – Kelly Hucklebridge

Parish Family Life – Lane Simmons

Finances – Anne Mason and Mary Ann Cottrell

Positive Learning Environment – Patrice Hall
Facilities – Charlie Klutz

ADMINISTRATOR'S REPORT

Ed Noll spoke of the need of marketing for the school, since the numbers are down. He suggested that we offer to the parents the incentive that for every new family that they bring into the school and that actually enroll and pay, the host family would receive a reduction in their own tuition, up to a pre-set amount. The enrollment capacity is 720.

COMMITTEE ON TECHNOLOGY UPDATE

Timm Elrod presented the evolution of the website committee from the time of the Strategy Planning that took place in the parish a few years ago.

Erik Leaseburg made a Power Point presentation on the work of the website committee. The committee has started a phased approach:

2008-09 Browsing & Search
2009-10 Branding and Navigation
2009-10 Sharing Beta
2010 & Beyond Collaborating Beta

Erik showed pictures of some proposed branding. No decision has been made on the branding. The faculty will also be asked for suggestions.

The overall emphasis of the committee will be that of making the website dynamic and user friendly.

Development Committee

Rose Hall reported that the annual fund letters would be sent on Tuesday, August 18. A thermometer will be placed each week on e-mail showing the amount donated. The diocese is holding us back somewhat with their capital campaign this year.

ENROLLMENT REPORT

Janet Camarillo reported that the present enrollment (which changes from day to day) is 688. She passed out a sheet showing the enrollment in each grade.

VISITORS QUESTIONS AND DISCUSSION

A visitor raised the question asking the Advisory Council its position on the letter sent out by Father Tom. She was very bothered by the tone and the content.

She also asked the following:

How and when will parish donations and service be assessed?

Why isn't the school recognized as a ministry of the parish?

A letter needs to go out with an explanation.

Approximately 75% of the Advisory Council present were in verbal agreement with the visitor's comments /concern. Charlie promised that the Advisory Council would take some initiative to help work on a reconciliation in this matter.

The meeting closed at 8:40 p.m.